



**PENTECOSTAL**  
**CHURCH OF ZION**

**HANDBOOK**  
**OF DOCTRINE**

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## **Section I: Background**

In the early nineteen hundreds, George Taylor came to Spring Lick, Kentucky preaching about the baptism of the Holy Ghost with the evidence of speaking in other tongues. After hearing Elder Taylor, Luther S. Howard (the son of a Methodist Minister) received the baptism of the Holy Ghost at the age of twelve. Luther spent most of the next few years studying the Bible and preparing for the ministry into which God had called him.

In 1920 Luther S. Howard was ordained a minister of the Holy Bible Mission Workers in Louisville, Kentucky. Elder Howard served the HBMW in many capacities, including serving for several years as vice president. Upon the death of another president of the organization, however, the group was dissolved.

Elder Howard began his radio ministry in 1948. He would go on to have a three-decade-long radio ministry in Indiana. For many years Elder Howard (who was ordained as the first Bishop of the PCofZ in 1964) was on the air in Salem, Indiana where the organization is now headquartered.

After the dissolution of the HBMW, Elder Howard, and other ministers of like faith, felt the need to form a new organization in Indiana. Finally, an organizational meeting was called and a new corporation was formed under the name, The Pentecostal Church of Zion, Inc., headquartered in French Lick, Indiana. The first church in the organization was built in 1929 as a seventh-day apostolic church and was the first headquarters location when the group, along with additional congregations, was incorporated in 1954. Elder Luther S. Howard was elected president. Bishop Howard continued to serve in that capacity until his death on December 4th, 1981.

## Section II: Articles of Belief

### The Bible

Article 1: The Bible is the inspired Word of God, written by holy men of God under the inspiration of the Holy Ghost. It is infallible in its teaching and is a trustworthy record of the progressive revelation of God, culminating in the supreme manifestation of Himself as Jesus Christ. Any doctrine or commandment not described in the Bible cannot be a prerequisite to anyone's redemption from sin.

Matthew 24:35

2 Timothy 3:16-17

Hebrews 4:12

2 Peter 1:20-21

### God

Article 2: God is a spirit. He is the omnipotent and omniscient Creator of the universe and all things contained therein. Life, matter, spirit, and everything that exists only do so because God created it. He is the Great I Am. He is the Lord Almighty. The Holy One, Jehovah, He who was, He who is, and He who will be. He alone is the one true God and Most High over all the earth.

Genesis 1:1

Job 42:1-2

Psalm 83:18

Acts 14:15

Acts 17:24-28

Hebrews 11:3

Revelation 4:8

### Jesus

Article 3: Jesus of Nazareth is the only begotten Son of God. He was conceived of the Holy Ghost and born of the virgin, Mary. Jesus is the promised Messiah, the Word made flesh, and our Lord and Savior. Jesus was a real man living on the earth, but He is also God. He was crucified as the sacrifice for our sins and resurrected Himself after three days and three nights in the grave. All things were created by Jesus as He is eternal and all fullness of the Godhead dwells in Him.

Isaiah 9: 6-7

Matthew 1:18-25

John 14: 8-10

1 Timothy 3:16

Philippians 2:5-1

Colossians 1:15-19

Colossians 2:9

## **Holy Ghost/ The Blood of Christ**

Article 4: The gift of the Holy Ghost is the indwelling of the Spirit of God, our heavenly Father, within us. It is how we drink the Blood of Jesus Christ, as was commanded for the remission of sins. No one can be cleansed from sin except they have the infilling of the Holy Ghost. Mankind cannot change his own sinful nature and earn eternal life through his own strength and works.

The Blood of Jesus Christ was shed to redeem mankind from sin. The shedding of Jesus' Blood on the cross of Calvary was the supreme sacrifice for mankind's sin, ending the need for the animal sacrifices of the old covenant. After his death and resurrection, Christ's blood was shed on us in spirit form through the infilling of the Holy Ghost.

The Holy Ghost is also called the Comforter, and He gives us power over sin and He guides us into His truth. He will abide in the hearts of those who diligently seek Him. Speaking in other tongues as the Spirit of God gives the utterance is the initial evidence of the infilling of the Holy Ghost. The Spirit should also be manifested through the fruits of the Spirit and by keeping the commandments of God.

Mathew 26:28

John 14:15-19, 26

John 16:13

Acts 1:8

Acts 2:4

Acts 2:33

I Corinthians 12:13

Galatians 5:22-23

I Peter 1:18

I John 1:7

Revelation 5:9

## **Being Born Again**

Article 5: Each person must repent of his or her sin, be baptized in the name of Jesus, and receive the gift of the Holy Ghost. Repentance is turning away from sinful actions and walking in obedience to the laws of God. After repentance, a person must be baptized in the name of the Lord Jesus Christ by immersion in water. Through baptism, we demonstrate publicly the death and burial of Christ. He or she must also receive the Holy Ghost with the evidence of speaking in other tongues just as the early church did on the day of Pentecost. He or she must follow the guidance of the Holy Ghost in his or her life. Once a person has received the gift of the Holy Ghost, he or she is Born Again.

Matthew 3:13-17

John 3:3-6

Acts 2:38

Acts 4:12

Acts 10:43-48

Romans 6:4  
Romans 10:9-10  
I John 3:4

## The Ten Commandments

Article 6: God first spoke the Ten Commandments and then wrote them on tables of stone with His own finger. They were given to guide us and define sin because sin is the transgression of the law. The 7<sup>th</sup> day is still the Sabbath and should be kept holy.

The individual commandments are as follows:

1. Thou shalt have no other gods before me.
2. Thou shalt not make unto thee any graven image, or any likeness of *any thing* that is in heaven above, or that is in the earth beneath, or that is in the water under the earth: Thou shalt not bow down thyself to them, nor serve them: for I the LORD thy God *am* a jealous God, visiting the iniquity of the fathers upon the children unto the third and fourth *generation* of them that hate me; And showing mercy unto thousands of them that love me, and keep my commandments.
3. Thou shalt not take the name of the LORD thy God in vain; for the LORD will not hold him guiltless that taketh his name in vain.
4. Remember the sabbath day, to keep it holy. Six days shalt thou labor, and do all thy work: but the seventh day is the sabbath of the LORD thy God: *in it* thou shalt not do any work, thou, nor thy son, nor thy daughter, thy manservant, nor thy maidservant, nor thy cattle, nor thy stranger that is within thy gates: For *in* six days the LORD made heaven and earth, the sea, and all that in them is, and rested the seventh day: wherefore the LORD blessed the sabbath day, and hallowed it.
5. Honor thy father and thy mother: that thy days may be long upon the land which the LORD thy God giveth thee.
6. Thou shalt not kill.
7. Thou shalt not commit adultery.
8. Thou shalt not steal.
9. Thou shalt not bear false witness against thy neighbor.
10. Thou shalt not covet thy neighbor's house, thou shalt not covet thy neighbor's wife, nor his manservant, nor his maidservant, nor his ox, nor his ass, nor any thing that is thy neighbor's.

Exodus 20:3-17

I John 5:2-3

## Backsliding

Article 7: It is possible for a man to sin and lose his status with God in any phase of his experience if he deliberately disregards the leading of the Holy Scriptures and the guidance of the Holy Ghost. If a backslider will repent and start following the guidance of the Holy Ghost,

the Lord will forgive him.

Jeremiah 3:14

Matthew 18:21-35

Galatians 6:1

### **Law of Clean and Unclean**

Article 8: Christians are to use for food only those things created by God for that purpose, as distinguished from those designed as unclean for human consumption. Nowhere in scripture was this God-given eating guide rescinded.

Leviticus 11: 1-23

### **The New Covenant**

Article 9: The New Covenant began on the day of Pentecost in Acts chapter two. Jesus commanded that in the New Covenant, we would eat His flesh and drink His blood. The Scriptures maintain that Jesus is our Bread of Life. The blood that Jesus' body physically shed was liquid as ours and eventually dried up and became dust of the earth, however, we today drink His Blood when we are filled with the Holy Ghost.

The bread that Jesus gave was his flesh and the wine was his blood. We should not try to use substitutes for the real flesh and blood of Jesus such as literal bread and wine. Any substitutes for Jesus Christ are of no avail and those who partake of substitutes are partaking of them in vain.

Jeremiah 31:31-33

Mark 14:22-25

John 6:48-58

Acts 2:33

1 Corinthians 5:7-8

Titus 3: 5-6

Hebrews 8:8-11

Hebrews 10:19-20

### **The Kingdom of God**

Article 10: When a person is Born Again, they become part of God's spiritual kingdom which began when the Holy Ghost was first received at Pentecost. The scripture also teaches that when the Lord Jesus Christ comes back, those who are part of the Kingdom will go with Him to live forever in that place He has prepared.

Luke 17: 20-21

Romans 14:17

I Thessalonians 4: 13-17

## **Prayer for the Sick**

Article 11: The Bible teaches that we should have individual and collective prayer for the healing of the sick. God hears and answers the prayer of faith.

James 1:6

James 5:13-16

Psalm 103:1-3

## **Church Organization**

Article 12: Salvation is through faith in Christ, but for cooperation in the proclamation of the Gospel, for upholding true Biblical standards and doctrines, and for the fellowship of the saints, the church should be organized in accordance with the Biblical plan.

Acts 6:1-8

Ephesians 4:11-16

1 Timothy 3:1-13

## **Unclean Habits**

Article 13: Born Again saints are the temple of the Holy Ghost, and as such we should refrain from any practice which would defile us either physically or spiritually or would put a stumbling block in our brother's way. For example, intoxication from alcohol or drugs (unless prescribed by a doctor for us as necessary) should always be avoided.

Romans 14:13

1 Corinthians 3:16-17

Galatians 5:19-23

1 John 2:15-16

## **Worldliness**

Article 14: The scriptures condemn worldliness and worldly pleasures which draw believers away from God. These include the lust of the flesh, the lust of the eye, and the pride of life.

Ephesians 4:22-24

Ephesians 5:11

James 1:13-15

1 John 2:16



## **Wearing Apparel**

Article 15: Men and women should wear modest apparel. A man should not wear a woman's garment, and a woman should not wear a man's garment.

Deuteronomy 22:5

Mark 12:38

1 Timothy 2:9-10

James 2:1-3

## **Sexual Morality**

Article 16: God intended sexual intercourse to be experienced by one man and one woman within the institution of marriage (see articles 17 and 18 for definitions.) There is no other situation that sexual relationships are acceptable according to Scripture. If someone is committing acts of sexual intercourse outside of a Biblical marriage, then they are engaging in sin and must be called to repentance. Lustful thoughts toward someone outside of a Biblical marriage are also defined as a sin.

Leviticus 18:22

Matthew 5:28

Romans 1:26-27

1 Corinthians 6:9

## **Marriage**

Article 17: The Bible defines Marriage as the union of a biological male and a biological female. One man and one woman. The bond of marriage is until death. People in un-Biblical marriages are engaging in sexual immorality and should be divorced. When a man and a woman enter willingly into the bonds of marriage, they should follow the Biblical instruction for behavior within a marriage. Wives should demonstrate Godly submission to their own husbands, and husbands should love their wives as Christ loved His church.

Genesis 2:21-24

Malachi 2:14-16

Matthew 5:31-32

Mark 10:2-12

Hebrews 13:4

1 Corinthians 7:10-11

Ephesians 5:24-25

Colossians 3:18-19

## **Men and Women**

Article 18: God has created human beings as two sexes. A person's gender is determined by their biological sex. A man is an adult biological male, and a woman is an adult biological female.

Genesis 1:27

Genesis 5:2

Mark 10:6

## **Punishment of Sinners**

Article 19: The wicked dead will be resurrected to receive final judgment and be cast into the lake of fire which is the second death.

Matthew 13:41-42

Matthew 25:41

Revelation 20:11-15

## **Children**

Article 20: At any age that a child recognizes he or she has sinned and feels the need to repent, the child should be allowed to do so. At the age the child very clearly understands the purpose and necessity of water baptism, the child should be baptized. After baptism, the child should begin to seek the infilling of the Holy Ghost through prayer.

Matthew 19:14

## **Crucifixion of Jesus**

Article 21: The Bible teaches that Jesus was crucified on the day of the week known as Wednesday. He was in the tomb three days and three nights, rising at the end of the Sabbath, thus fulfilling the prophecy of His sign as recorded in the Bible.

Matthew 12:39-40

Matthew 28:1-8

## **Pagan Holidays**

Article 22: Holiday celebrations such as Easter, Christmas, Valentine's Day, Halloween, etc. that originated in pagan customs and pagan religious practices should not be observed by members of the Pentecostal Church of Zion Inc.

Deuteronomy 12:29-32

Ezekiel 8:16

Jeremiah 10:2-5

Mark 7:9

## Section III: Ministers

### Introduction

Members of the Pentecostal Church of Zion, Inc., may obtain various licensed positions of responsibility and authority in the organization by submitting a written application to the Board of Directors of the Pentecostal Church of Zion, Inc.

Even though the applicant for a particular office may meet all of the requirements for that office, the Board of Directors and Advisory Board of the Pentecostal Church of Zion must fearfully and prayerfully seek the leading of God prior to each licensure vote.

### Deacon

This position is a first (1<sup>st</sup>) order licensed office in the Pentecostal Church of Zion, Inc. The scriptural qualifications for the office of Deacon are found in these scriptures: 1 Timothy 3:8-13, "Likewise *must* the deacons *be* grave, not double tongued, not given to much wine, not greedy of filthy lucre; (9) Holding the mystery of the faith in a pure conscience. (10) And let these also first be proved; then let them use the office of a deacon, being *found* blameless. (11) Even so *must their* wives *be* grave, not slanderers, sober, faithful in all things. (12) Let the deacons be the husbands of one wife, ruling their children and their own houses well. (13) For they that have used the office of a deacon well purchase to themselves a good degree, and great boldness in the faith which is in Christ Jesus."

#### Requirements:

- (1) The applicant must be at least 21 years of age.
- (2) The applicant must be Born Again (see Article 5 for definition.)
- (3) The applicant must accept as true all the Articles of Belief in Section II of this book.
- (4) The applicant must meet the applicable scriptural qualifications referred to in the scriptures above.

#### Duties:

- (1) A deacon should work closely with the pastor and other ministers of their local church. A deacon must be active in church services, praying for the sick, teaching Scripture, maintaining church property, or other ministry-related duties that the pastor may ask them to do.
- (2) A deacon is a member of the Advisory Board of the Pentecostal Church of Zion and should attend the Annual Convention.
- (3) A deacon is not licensed to perform marriages or preach funerals. However, the Deacon may do so with special permission from the bishop or pastor in charge of the local assembly.

## **Minister of Music**

Minister of Music is a first (1<sup>st</sup>) order licensed office. This position is established for those who specialize in a ministry through song.

### Requirements:

- (1) The applicant must be at least 18 years of age.
- (2) The applicant must be Born Again (see Article 5 for definition.)
- (3) The applicant must accept as true all the Articles of Belief in Section II of this book.

### Duties:

- (1) Regular musician or song or choir leader at the local church.
- (2) Play and or sing gospel music in places other than their local church.

## **Teacher**

This position is a second (2<sup>nd</sup>) order licensed office in the Pentecostal Church of Zion, Inc.

### Requirements:

- (1) The applicant must be at 21 years of age.
- (2) The applicant must be Born Again (see Article 5 for definition.)
- (3) The applicant must accept as true all the Articles of Belief in Section II of this book.

### Duties:

- (1) A teacher should teach the gospel of the Lord Jesus Christ and labor for the saving of souls.
- (2) Conduct Bible studies and write literature expounding the Word of God.
- (3) Support the work of the Pentecostal Church of Zion, Inc.
- (4) A Teacher is a member of the Advisory Board of the Pentecostal Church of Zion, Inc., and should attend the Annual Convention.

## **Preacher/Evangelist/Missionary**

This position is a second (2<sup>nd</sup>) order licensed office in the Pentecostal Church of Zion, Inc.

### Requirements:

- (1) The applicant must be at 21 years of age.
- (2) The applicant must be Born Again (see Article 5 for definition.)
- (3) The applicant must accept as true all the Articles of Belief in Section II of this book.

### Duties:

- (1) A Preacher, Evangelist, or Missionary should preach the gospel of the Lord Jesus

Christ and labor for the saving of souls.

(2) Conduct church services, baptize, perform marriages, and preach funerals.

(3) Support the work of the Pentecostal Church of Zion, Inc.

(4) A Preacher, Evangelist, or Missionary is a member of the Advisory Board of the Pentecostal Church of Zion, Inc. and should attend the Annual Convention.

### **Elder**

This position is a third (3<sup>rd</sup>) order licensed office in the Pentecostal Church of Zion, Inc.

#### Requirements:

(1) The applicant must be at 35 years of age.

(2) The applicant must have held for a total of at least five years, a first or second-order license in the Pentecostal Church of Zion, Inc. and has well fulfilled the duties of prior positions held in the organization.

#### Duties:

(1) An Elder should oversee the work of the Lord Jesus Christ as directed by the bishop of this organization.

(2) An Elder has all the duties of a preacher/teacher.

(3) An elder should be able to teach ministers.

(4) An Elder is a member of the Board of Directors and Advisory Board of the Pentecostal Church of Zion, Inc. and should attend the Annual Convention.

### **Exemptions and Waivers**

The Board of Directors, with the approval of the Advisory Board, may, under special circumstances, grant a license to someone for a ministerial position when all of the requirements for that position are not satisfied. *This "Exemptions and Waivers" clause does not exist to grant waivers due to non-compliance in doctrinal matters and shall not be used for such.*

*An example of a potential granted waiver may be as follows:*

*A person has been serving in a ministerial capacity in another organization and is well qualified, both spiritually and in years of age, for the same position with the Pentecostal Church of Zion. Even if such a person has accepted and is practicing the doctrinal beliefs of the Pentecostal Church of Zion, Inc., that person may not have been in an office in this particular organization long enough to receive the licensing corresponding with that person's ministry. In such a case where the person's ministry is already there, but their required time in this organization is not adequate for licensing, a waiver could perhaps be considered.*

The Board of Directors determines in each case whether any exemptions or waivers will be allowed. The Board of Directors will evaluate each request on its own merits by studying the life of the applicant and sincerely seeking the will of God in prayer over this issue. In some cases, approval may be granted with special limitations applied.

## **Associate Minister**

The purpose of the Associate Minister's License is to allow a second-order license to be granted to a minister who agrees with and accepts Articles 1-3, 5, 10, 11, and 13-20.

Applicants for Associate Minister's license shall satisfy the following conditions.

- (1) The applicant shall have already been operating in the ministry for a reasonable period of time.
- (2) The ministry of the applicant has been and is currently recognized and viewed as respectable by other ministers.
- (3) The applicant shall have operated in an attitude of fellowship with those who are fully licensed ministers in the Pentecostal Church of Zion, Inc.

The Board of Directors, with the Advisory Board, prayerfully determines whether or not Associate Minister's licenses shall be issued to an applicant. Those who are granted licenses will be asked to sign membership cards at that time. They will not be members of the Advisory Board or the Board of Directors. The licensed status of Associate Ministers will be reviewed every year by the Advisory Board.

## **Section IV: Officers**

This section presents the elected offices of the Pentecostal Church of Zion, Inc.

### **Bishop**

The office of Bishop is the highest office available within the Pentecostal Church of Zion, Inc. It is a position of much exemplary servitude to the saints of God. The scriptural qualifications for the office of Bishop are found in the following verses:

I Timothy 3:1-7, (1) "This *is* a true saying, If a man desire the office of a bishop, he desireth a good work. (2) A bishop then must be blameless, the husband of one wife, vigilant, sober, of good behavior, given to hospitality, apt to teach; (3) Not given to wine, no striker, not greedy of filthy lucre; but patient, not a brawler, not covetous; (4) One that ruleth well his own house, having his children in subjection with all gravity; (5) For if a man know not how to rule his own house, how shall he take care of the church of God? (6) Not a novice, lest being lifted up with pride he fall into the condemnation of the devil. (7) Moreover he must have a good report of them which are without; lest he fall into reproach and the snare of the devil."

#### Requirements:

- (1) Must have served one full term as a Vice Bishop in the Pentecostal Church of Zion, Inc.
- (2) Must be nominated by the Board of Directors.
- (3) Must be elected by the Advisory Board.

Exception: In the event that circumstances should occur such that requirement (1) above cannot be satisfied, the Bishop may be nominated and elected from Elders who have been an Elder for eight years or more and have been active in the leadership of the organization.

#### Duties:

- (1) The term of Bishop is for life or until health conditions will no longer permit the Bishop to discharge the duties of the office.
- (2) The Bishop is President of the Board of Directors of the Pentecostal church of Zion, Inc.
- (3) The Bishop oversees all churches whose pastors are in this organization. And encourages all ministers of the PC of Z, Inc. from whatever church they may attend with respect to their pastor even if he is not affiliated with this organization.
- (4) The Bishop directs the policy of the Pentecostal Church of Zion, Inc. subject to the approval of the Advisory Board and the Board of Directors.

### **First Vice Bishop**

The office of the First Vice Bishop is immediately below the office of the Bishop. The First Vice Bishop is elected at the annual meeting and the term of office is three (3) years.

Requirements:

- (1) must have been an elder in the Pentecostal Church of Zion Inc. at least five (5) years.
- (2) must meet the scriptural qualifications for the office of Bishop.
- (3) must be nominated by the Board of Directors.
- (4) must be elected by the advisory board.

Duties:

- (1) The First Vice Bishop shall serve as special advisor and consultant to the Bishop.
- (2) The First Vice Bishop shall assume such duties as appointed by the Bishop.
- (3) Should the Bishop become unable to perform the duties of the Bishop's office, the First Vice Bishop shall assume those duties until a Bishop is elected.

**Second Vice Bishop**

The office of the Second Vice Bishop is immediately below the office of First Vice Bishop. The Second Vice Bishop is elected at the annual meeting and the term of office is three (3) years.

Requirements:

- (1) must be an elder in the Pentecostal Church of Zion Inc. at least three (3) years.
- (2) must meet the scriptural qualifications for the office of Bishop.
- (3) must be nominated by the Board of Directors.
- (4) must be elected by the advisory board.

Duties:

- (1) The Second Vice Bishop shall serve as an advisor to both the Bishop and the First Vice Bishop.
- (2) The Second Vice Bishop shall assume duties appointed by the Bishop.
- (3) Should the First Vice Bishop become unable to perform the duties of the First Vice Bishop's office, the Second Vice Bishop shall assume those duties until a First Vice Bishop is elected.

**Trustee**

There are three (3) Trustees. Each is elected by the Advisory Board at the annual meeting for a term of (3) years.

Requirements:

- (1) must hold a third (3<sup>rd</sup>) order license in the Pentecostal Church of Zion Inc.
- (2) If one of the offices of Trustee should be vacated, it shall remain vacant until the next annual meeting, at which time a new trustee will be elected to office. The exception is that important organizational business comes up before the next annual convention



which must be dealt with quickly and requires the three trustee signatures. In this case, a special meeting may be called to put in place a third trustee so that the business may be attended to.

Duties:

- (1) The trustees shall sign all legal documents and transactions of the corporation as directed by the Board of Directors.
- (2) The trustees are members of the executive committee and the Board of Directors.

**Executive Secretary**

The Executive Secretary is elected at the annual meeting for a term of three (3) years.

Requirements:

- (1) must hold a first (1<sup>st</sup>) order or higher license in the Pentecostal Church of Zion Inc.
- (2) If the office of the Executive Secretary becomes vacant, the Bishop may appoint someone to fulfill the duties of the Executive Secretary until the next annual meeting. At this time an Executive Secretary will be elected to complete the unexpired term of the previous secretary.

Duties:

- (1) The Executive Secretary shall serve as secretary to the Bishop.
- (2) The Executive Secretary shall keep an accurate record of the minutes of the meetings of the Executive Committee and the Board of Directors.
- (3) The Executive Secretary shall conduct the correspondence of the corporation such as announcing the annual meeting, committee meetings, special meetings, and any other matters as directed by the Bishop.
- (4) It is the Executive Secretary's responsibility to keep all official records of the corporation on file so they may be obtained by officials of the corporation when needed.
- (5) The Executive Secretary shall keep a current list of all members of the Pentecostal Church of Zion, Inc. and their addresses.
- (6) The Executive Secretary is a member of the Executive Committee and the Board of Directors.

**Executive Treasurer**

The Executive Treasurer is elected at the annual meeting for a term of three (3) years.

Requirements:

- (1) must hold a first (1<sup>st</sup>) order or higher license in the Pentecostal Church of Zion Inc.
- (2) If the office of the Executive Treasurer becomes vacant, the Bishop may appoint someone to fulfill the duties of the Executive Treasurer until the next annual meeting.

At this time an Executive Treasurer will be elected to complete the unexpired term of the previous treasurer.

Duties:

- (1) The Executive Treasurer shall keep an accurate account of all receipts and disbursements of the corporation.
- (2) The Executive Treasurer shall pay all bills with the monies received into the corporation as directed by the Board of Directors.
- (3) The Executive Treasurer shall report to the delegation at the annual meeting the status of the funds of the corporation.
- (4) The Executive Treasurer is a member of the Executive Committee and the Board of Directors.

## **Section V: Boards and Committees**

### **Advisory Board**

**Members:** The Advisory Board consists of the members of the Board of Directors and all first and second-order licensees of the Pentecostal Church of Zion Inc.

#### Officers:

- (1) President - The President is the presiding officer at the Advisory Board meeting.
- (2) Vice President - The Vice President shall preside at the Advisory Board meeting in the absence of the President.
- (3) Secretary - The Secretary shall record the minutes of the Advisory Board minutes.
- (4) The officers shall be elected by the Advisory Board from its members at the annual meeting.
- (5) The term of the officers shall be for (1) year beginning immediately after the annual meeting and continuing through the next annual meeting.

#### Duties:

- (1) The Advisory Board shall advise on the policies of the corporation.
- (2) It shall approve or disapprove all applications for licenses submitted to it by the Board of Directors.
- (3) If any changes should be warranted in the wording of the Articles of Belief, Section II, these changes shall be prepared by the Board of Directors and submitted to the Advisory Board for approval or disapproval.
- (4) The Advisory Board's primary function is to develop ways and means of spreading the Gospel of the Lord Jesus Christ.

Quorum: a quorum shall consist of the Advisory Board members present at any meeting.

### **Executive Committee**

**Members:** The members of the Executive Committee are; Bishop, First Vice Bishop, Second Vice Bishop, the three Trustees, the Executive Secretary, and the Executive Treasurer.

#### Duties:

- (1) The Executive Committee shall conduct all business affairs of the corporation as directed by the Board of Directors.
- (2) The Executive Committee does not have authority to make decisions concerning the corporation.

### **Board of Directors**

**Members:** The Board of Directors consists of the members of the Executive Committee, the President and Secretary of the Advisory Board, and all third order licensees of the Pentecostal

Church of Zion Inc.

Officers:

- (1) Presiding Officer - The Bishop is the presiding officer at the meetings of the Board of Directors.
- (2) Secretary - The Executive Secretary records the minutes at all meetings.

Duties:

- (1) The Board of Directors shall regulate the business of the corporation and provide direction to the Executive Committee.
- (2) It shall authorize bills to be paid by the treasurer.
- (3) It shall review all applications for licenses before submitting them to the Advisory Board.
- (4) The Board of Directors prepares a list of nominees for all expiring offices of the Executive Committee. These nominees must be submitted to the Advisory Board for election at the annual meeting.

Quorum: a quorum shall consist of the members of the Board of Directors present at any meeting.

## **Section VI: Annual Meeting**

There shall be an annual meeting held in Salem Indiana, the headquarters of the Pentecostal Church of Zion Inc. This meeting will be held in July unless circumstances prevent it. In that case, the meeting shall be announced sixty (60) days in advance.

### **Board Meetings**

The Board of Directors shall meet during the annual meeting. It shall prepare a slate of officers for presentation to the Advisory Board for election. It shall review all applications for a license before submitting them to the Advisory Board. It shall also conduct any other business for which it is responsible.

Following the Board of Directors' meeting, the Advisory Board shall act on all applications for licenses submitted to it by the Board of Directors. In addition to electing its own officers for the upcoming year, the Advisory Board shall conduct other business for which it is responsible.

## **Section VII: Procedure for Revocation of License and Removal of Officers**

If a licensed minister or officer of the corporation begins to live in a manner such that the minister or officer no longer meets the qualifications for that license or office, then the following procedure will be implemented. (However, no such procedure will be implemented without a thorough investigation by the Board of Directors under the supervision of the Bishop. If the Bishop is the subject of the inquiry, then the Board of Directors will be under the supervision of the 1<sup>st</sup> Vice Bishop. Any person that is the subject of investigative proceedings will be fully apprised of the process. Consideration to open an inquiry to investigate the wrongdoing of a licensed minister and/or officer will be in compliance with I Timothy 5:19.)

1. Scriptural instructions are given in Matthew 18:15-17 and Galatians 6: 1-2 will be followed to give that minister/officer opportunity to repent and be restored to fellowship. However, that person must resign any office currently held and any license will be suspended for a period of time determined by the Board of Directors. The minister/officer may have the license and/or office restored at a later time that will be determined by the Board of Directors.
2. If the minister/officer does not repent, then a notice will be given to the Board of Directors to hold a meeting within 30 days of the date of the notice to consider the revocation of license and/or removal from office of the person in question.
3. Revocation of license and/or removal from office must be approved by a three-fourths majority vote of the Board of Directors.